



C.C.U.B.

Doukhobors Of Canada CCUB Trust Fund Board
Box 99, Verigin, SK S0A 4H0

Granting Policy and Application Guidelines, 2021 - 2024
June 2021

A. Background:

The Doukhobors of Canada CCUB Trust Fund Act (Statutes of Saskatchewan, 1979-80) established the Trust Fund and created a Board with members from Saskatchewan, Alberta and British Columbia to manage the fund according to the intent of the legislation. The Act states in Section 16(1) that “The Board shall provide for the making of grants to recognized non-profit organizations which are dedicated to establishing and maintaining the heritage and culture of the Doukhobors of Canada.” Until recently, the Act required the Board to use only the interest generated from the Fund’s principal.

In 2021, after substantial community consultation in 2019 resulting in widespread support and legislative review by Government in 2020, the Act was *amended in May 2021* to allow the Board to fully disburse the principal amount as well as the interest. Disbursal of the entire Trust Fund, subject to a plan approved by the Minister, makes more funding available over the next few years for projects and initiatives that sustain and support Doukhobor culture and heritage. The Act will be repealed once the Trust Fund is disbursed, benefiting the Doukhobor community and lifting the administrative burden associated with managing the Trust Fund. The Ministry and the Board have worked together on these consultations and revisions and will continue to do so to ensure the best possible outcome for all stakeholders.

B. Granting Framework

Section 16(2) of The Act indicates that “A grant may be made subject to any terms and conditions that the Board considers reasonable.” The Board outlines the terms and conditions below and makes its decisions accordingly and as fairly as possible. The Board has no appeal process, as once Board decisions are made, available funds are fully allocated. The granting criteria have been updated over the years based on lessons learned from managing the grant-funding process and on input from Doukhobor communities and individuals. The Board’s Strategic Plan 2021 will direct grant funding in ways that aim to welcome and inspire innovative

initiatives for not only maintaining, but also strengthening and advancing, Doukhobor heritage and culture.

The CCUB Trust Fund is dedicated to supporting Doukhobor heritage and culture in British Columbia, Alberta and Saskatchewan. (For more information on the history and events that led to the Trust Fund's establishment, please go to: www.ccubtrustfund.ca). The granting program is designed with Doukhobor values at its foundation and aims to encourage projects that will sustain important Doukhobor initiatives and those that will grow and strengthen Doukhobor culture and beliefs. It is also designed to align with and support the strategic themes and goals set out in The C.C.U.B. Trust Fund Board Strategic Plan 2021 (see E.1 below). Doukhobor values are rooted in love and respect for all people and living together peacefully. Doukhobors honour their ancestors and the Spirit of God in all people.

In managing the granting process, the C.C.U.B. Trust Fund Board is committed to the principles of fairness, transparency and communication, sound fiscal management, accountability to all stakeholders, notably the Government of Saskatchewan per *The Doukhobors of Canada C.C.U.B. Trust Fund Amendment and Repeal Act, 2020* and Doukhobor organizations and individuals in British Columbia, Alberta and Saskatchewan.

C. Available Funding

The Act as amended in 2021 provides for the disbursement of the full Trust Fund by 2024. With a principal amount of \$271,400 in 2021, the rate of disbursing the funds will be greater than in previous years. From 2021 to 2023, the Board plans to have several grant application intakes. Larger projects than before are envisioned and the Board welcomes creative initiatives that enhance Doukhobor heritage and culture and will have a significant impact on future sustainability of Doukhoborism in Western Canada. The Board encourages matching funds from local or partner sources to provide sufficient funding for the proposed project.

Grants will be approved within historical provincial allotments set by the Board: 45% BC, 10% AB and 45% SK. The full Fund has been split into three parts accordingly by province and currently estimated at \$122,000 BC, \$27,000 AB; and \$122,000 SK. The Board has not set a yearly maximum per grant, to allow for flexibility in types of projects and to assist the Board in disbursing the full within a few years, as required. Grants may be for one or two years and must be completed, with final reports submitted, by May 2024. Grants longer than one year will have funds released year by year, subject to annual reports. Unallocated funds in any given year carried forward to the next grant year.

The Board is committed to, and has a Communications Plan for, ensuring all Doukhobors organizations in Western Canada are aware of these new granting opportunities and guidelines as soon as possible, so they can develop project plans, gather the required capacity, and prepare grant applications in a timely manner. The goal, per The Act as amended, is to fully expend the Trust Fund by May 2024.

D. Eligible Applicants:

Applicants must be recognized, established non-profit Doukhobor organizations in Saskatchewan, Alberta and/or British Columbia dedicated to sustaining and enhancing the Doukhobor heritage and culture. Individuals may apply, if they are associated with or partner with an eligible organization, as defined here, and if that organization is supportive of the initiative and is willing and able to assist with managing grant funds and reporting requirements; a letter outlining such support must accompany the grant application.

E. Eligible Projects:

1. To be eligible, projects and initiatives must be designed to reflect and protect the special heritage and culture of Doukhobors in Canada and align with the four main themes of the C.C.U.B. Trust Fund Board Strategic Plan 2021, listed below:
 - 1) Advancing Knowledge about Doukhobors;
 - 2) Fostering Doukhobor Heritage and Culture;
 - 3) Managing Financial Legacy Efficiently and Effectively;
 - 4) Communicating with Key Audiences/Communities.

2. A variety of projects is encouraged, including those that:
 - a. support structural (or built) Doukhobor heritage;
 - b. feature / promote / preserve Doukhobor cultural heritage activities or knowledge; and/or
 - c. enhance learning about Doukhobor culture and heritage.

3. While projects will normally take one year to complete, longer initiatives may be eligible, if required to achieve intended goals. All projects must be completed, with final reports submitted, by the end of May 2024.

F. Other Criteria:

1. Applicants must describe the purpose of the project/initiative, its theme(s)/goals, timelines, and intended outcome(s), and how these relate to sustaining and/or advancing Doukhobor culture, particularly as outlined in the C.C.U.B. Trust Fund Board Strategic Plan.
2. Detailed financial and action plans are required; funds are to be spent according to those plans and according to any changes identified during the Board's grant review and approval process;
3. Expected investments and support from other sources are to be described; applicants are encouraged to include letters or other indications of community support;

4. The project plan must describe who (i.e., individuals, groups and organizations) will be responsible for carrying out the various aspects of the initiative; there must be a contact person designated for C.C.U.B. Trust Fund Board correspondence.
5. Applicants must explain how any key provincial or local regulations affecting the project, if any, will be addressed; and
6. Reports outlining the project's achievements and accounting for the use of funds are to be submitted to the C.C.U.B. Trust Fund Board. Reporting forms will be available from the CCUB Office and at www.ccubtrustfund.ca. Final reports are due within six months of completion. Progress reports may be requested for longer initiatives.

G. Applying for Grants:

Applications for grant funding for projects that meet the above eligibility criteria are made by completing and submitting the Grant Application Form supplied by the Board and available on the website: www.ccubtrustfund.ca. Applications that are not on the prescribed form, are improperly completed or late will be referred to the Board for acceptance or rejection.

Planned grant application deadline dates are as follows, subject to available funding:

- 2021 – October 1st
- 2022 – May 31st
- 2022 – October 1st
- 2023 – May 31st *only if funds remain*

Submit applications by mail to the following address:
 Doukhobors of Canada C.C.U.B. Trust Fund
 Attention: Secretary-Treasurer
 Box 99
 Verigin, SK S0A 4H0

H: Awarding of Grants:

The Board as a whole reviews all applications and makes grant approval and allocation decisions according to the criteria outlined in these guidelines. Applicants will be notified about results in writing approximately two months after the submission deadline.

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Approved by The Doukhobors of Canada C.C.U.B. Trust Fund Board
 June 23, 2021